

# SWALLOW PARISH COUNCIL

INCORPORATING THE VILLAGES OF SWALLOW & CUXWOLD

Clerk  
Mrs J. Grainger

21 Wood Farm Close,  
Nettleton, Lincolnshire, LN7 6AS  
Telephone: 07713697021  
Email: swallowparishcouncil@gmail.com

8<sup>th</sup> May 2019

Dear Councillor,

You are hereby summoned to attend the next meeting of Swallow Parish Council, which will be held on Tuesday 14<sup>th</sup> May 2018, at the close of the Annual Parish Meeting in the Village Hall.

The business to be dealt with at the meeting is listed in the enclosed agenda.

Yours faithfully,  
Jackie Grainger,  
Clerk to the Council

## Agenda

1. Election of Chairman.
2. To receive the Declaration of Acceptance of Office of Chairman of Swallow Parish Council 2019/20.
3. To elect a Vice Chairman for the ensuing year and to receive the Declaration of Acceptance of Office of the Vice-Chairman of Swallow Parish Council
4. Apologies for absence and reasons given.
5. To receive Members' Declarations of Interest (which may also be made at any time during the meeting).
6. Notes of meeting held 12<sup>th</sup> March 2019 for adoption as Minutes.
7. Lincolnshire County and West Lindsey District Council Councillors' reports.
8. Police Matters & Neighbourhood Watch Report.
9. Clerk's Report.
10. Finance: To approve accounts.
  - Annual Return for year ended 31 March 2019.
    - a) Execute Annual Governance Statement
    - b) To approve Statement of Accounts
    - c) Execute Certificate of Exemption
    - d) Execute review of effectiveness of internal audit.
  - Payment of accounts March & April 2019.
11. Report from Swallow and Cuxwold Village Hall.
12. Planning matters.
13. Correspondence.
14. To Discuss Village Hall Correspondence.

**Signed** \_\_\_\_\_

**Clerk to the Council**