SWALLOW PARISH COUNCIL
INCORPORATING THE VILLAGES OF SWALLOW & CUXWOLD
Tel: 01777 704186
Email: swallowparishcouncil@gmail.com

Dear Member
You are hereby summoned to a Meeting of Swallow Parish Council which will take place at Swallow Village Hall on Tuesday 10th November 2026 at 7.15pm at which the under mentioned business will be transacted.

Date: 3rd November 2026 Signed: Chris Hollands – Clerk/RFO

AGENDA

1. Apologies for Absence. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
2. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.
3. To receive and consider any dispensation requests on agenda items and decide whether they are to be granted.
4. To approve as an accurate record the notes of the Meeting held on 8th September and to authorise the Chair to sign the official Minutes.
5. Matters arising from the Minutes
6. Village Hall – To receive an update from the Village Hall Committee.
7. To receive and consider a report from the LCC Councillor
8. To receive and consider a report from the WLDC Councillor.
9. To receive a report from the Chair.
10. To receive and consider a report from the Clerk to the Council on any outstanding matters and correspondence received since the meeting of 8th September 2026.
11. Financial matters:
    - To approve the bank reconciliation statement
    - To ratify payments of accounts, salary, & payments already made.
    - To approve a Payment of £25.99 to C Hollands for Stationery
    - To approve a payment of £130.80 to Glendale for Grass Cutting
    - To approve a Grant of £541.99 for Village Hall Insurance
    - To consider the Parish Council's Precept requirement for the coming year and agree a draft Budget.
12. To consider the content of the ROSPA Report on the Playground Inspection and agree actions to take.
13. To consider improvement/replacement of Cuxwold Village Bus Shelter.
14. Any other business- to discuss any further business and agree any further items for inclusion in the agenda for the January 2027 Meeting.
15. To confirm the date of the next Parish Council Meeting as 12th January 2027.
16. **To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matter:** Clerks Annual Review and Pay Award