

**SWALLOW PARISH COUNCIL INCORPORATING THE VILLAGES OF
SWALLOW AND CUXWOLD**

**Minutes of the Swallow Parish Council Annual Meeting held
On 14 July 2026**

Present: Cllr G Thompson, Cllr Bray, Cllr Wilson, District Cllr T Smith and
C Hollands (Clerk)

The meeting commenced at 730pm

55-26 Public Session

No public present.

56-26 Apologies for absence.

Cllrs I Hodson, A Peart and A Stanfield.

**57-26 To receive declarations of interest under the Localism Act 2011 – being
any pecuniary interest in agenda items not previously recorded on Member's
Register of Interests.**

None

**58-26 To receive and consider any dispensation requests on agenda items
and decide whether they are to be granted.**

None received.

**59-26 To approve as a correct record the notes of the meeting held on 12th
May 2026 and to authorise the Chair to sign the official minutes.**

Resolved unanimously to accept the notes as a true record.

60-26 Matters arising from the Minutes

None.

61-26 Village Hall – To receive an update from the Village Hall Committee.

No report received.

62-26 To receive and consider a report from LCC Councillor.

No report received.

63-26 To receive a report from the District Councillor.

A decision on the Local Government reorganisation is imminent.

Fly tipping in the area is prevalent. The mound in 70 Acre Lane is increasing.

64-26 To receive a report from the Chair.

The standard of recent Grass Cutting in the Village has been flagged by residents. The cut was not uniform and grass cuttings were left on the surface. The Clerk has raised this with the Operations Manager at Glendale, the Contractor responsible for the work.

**65-26 To receive and consider a report from the Clerk/RFO to the Council on
any outstanding matters and correspondence received since the last**

meeting.

All relevant Correspondence has been circulated to Cllrs by e mail.
The external Auditors KPF Littlejohn have raised several minor queries on figures in the Annual Audit Return that the Clerk is addressing.

66-26 Financial matters

- To approve the bank reconciliation statement. This was agreed.
- To ratify payments of accounts, salary and payments already made. The Clerk had previously circulated to Councillors a list of items as follows:

Sir Richard Sutton – Rent	£1
Donation to Village Hall Expenses	£400
Glendale – Grass Cutting	£130.80
Cassells – Internal Audit Fee	£90
Clerk Wage & Admin May	£302.22
HMRC Paye	£68.55
Clerk Wage and Admin June	£302.22
HMRC Paye	£68.55
Total to be ratified	£1363.34

All agreed.

- To review the Parish Council Asset Register. It was agreed that the total sum of Assets be increased to £60K to take into account the provision of a new Roundabout for the Play park.

67-26 To agree and adopt a Safeguarding Policy for the Parish Council.

The draft Policy circulated by the Clerk was considered and agreed. The Policy is now to be adopted.

68-26 To consider Grant Funding Application for Swallow Inn development.

The application for a Grant to develop the Swallow Inn was discussed. After discussion it was agreed that the Village may progress the initiative if they wish and a Working Group would need to be set up for this purpose. The Parish Council would lend support as appropriate.

69-26 Litter Picking Equipment for Village use.

It was agreed that a Litter Pick be planned for September. The date to be finalised at the September Parish Council Meeting.

70-26 To consider improvement/replacement of Cuxwold Village Bus Shelter

It was agreed that the style of shelters circulated by the Clerk are not appropriate for the location. Cllr Thompson will look at possible options locally. Either to repair the existing or source an item of a similar nature.

71-26 Any other Business and future Agenda items.

- Spraying of Weeds in the road gutters was discussed. District Cllr T Smith will query current plans.
- Beelsby Road – Blackthorn is encroaching on the Roadway. Cllr Thompson will establish responsibility for maintenance.

72-26 Confirm date of next Parish Council meeting as Tuesday 8th September 2026.

Date confirmed.

Meeting closed at 806pm

Signed Chairman

Date.....

Next Meeting on 8th September 2026 at 7.15pm at Swallow Village Hall unless otherwise stated. These notes are draft until adopted as Minutes at the next meeting.