

**SWALLOW PARISH COUNCIL INCORPORATING THE VILLAGES OF  
SWALLOW AND CUXWOLD**

**Minutes of the Swallow Parish Council Annual Meeting held  
On 12 May 2026**

**Present:** Cllr G Thompson, Cllr A Peart, Cllr Bray, Cllr Stanfield, County Cllr Bean and C Hollands (Clerk)

**The meeting commenced at 730pm**

**34-26 Public Session**

Matters were covered in the Annual Parish Meeting that preceded the Annual Parish Council Meeting.

**35-26 To elect a Chairman and Deputy Chairman**

Cllr Thompson proposed as Chairman by Cllr Peart and seconded by Cllr Stanfield. All agreed.

Cllr Hodson proposed as Deputy Chairman by Cllr Peart and seconded by Cllr Thompson. All agreed.

**36-26 Apologies for absence.**

Cllrs Hodson and Wilson.

**37-26 To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.**

None

**38-26 To receive and consider any dispensation requests on agenda items and decide whether they are to be granted.**

None received.

**39-26 To approve as a correct record the notes of the meeting held on 10<sup>th</sup> March 2026 and to authorise the Chair to sign the official minutes.**

Resolved unanimously to accept the notes as a true record.

**40-26 Matters arising from the Minutes**

None.

**41-26 Village Hall – To receive an update from the Village Hall Committee.**

An update has been received and circulated to Councillors. Due to the length of the document, a copy will be attached to the Meeting Minutes.

**42-26 To receive and consider a report from LCC Councillor.**

The County Cllr updated the Parish Council on the following:

- The County Council has managed to save £32M by looking at duplication and waste.
- The Council Tax rise is 0.9%, the lowest in the Country.
- There will be no pay rise for Councillors.
- A £500K fund is available for Grants to progress specific Projects.
- The footpath leading from the Old Rectory will be cleared back to the tarmac.

- Cones left in a field following remedial work may be disposed of.
- The overgrowing tree branches at the Tanks on the A46 will be cleared.
- The Local Government review is still ongoing.

**43-26 To receive a report from the District Councillor.**

No Report received.

**44-26 To receive a report from the Chair.**

Nothing to Report that has not been covered during the Annual Parish Meeting.

**45-26 To receive and consider a report from the Clerk/RFO to the Council on any outstanding matters and correspondence received since the last meeting.**

All relevant Correspondence has been circulated to Cllrs by e mail.

**46-26 Financial matters**

- To approve the bank reconciliation statement. This was agreed.
- To approve a payment of £88.59 to C Hollands for expenses. Mileage claim and Annual Anti virus protection for the Parish Council laptop.
- To ratify payments of accounts, salary and payments already made. The Clerk had previously circulated to Councillors a list of items as follows:

Wickstead – Purchase of Roundabout	£14220.00
Clerk Wage & Admin March	£302.22
HMRC Paye	£68.55
Clerk Wage and Admin April	£302.22
HMRC Paye	£68.55
<b>Total to be ratified</b>	<b>£14961.54</b>

All agreed.

- The Clerk informed the Meeting that the Internal Audit conducted by the Auditor was satisfactory. The Report stated 'The Audit found that the controls to be effective and the accounting works to be as per the guidance'

**47-26 Annual Governance and Accountability Return 2025-2026**

1. To approve the Annual Governance Statement. This was agreed and approved.
2. To approve the Accounting Statements. These were agreed and approved.

**48-26 Clarissa Turner**

The Parish Council wishes to record a thank you and recognition of Clarissa's contribution to the Parish Council and Village life over the years.

**49-26 Planning Application – WL/2026/00451. Extension at 6 Chapel Lane, Swallow.**

It was agreed that the Parish Council has no objection to the proposals and no comment to make.

**50-26 To consider Grant Funding Application for Swallow Inn development.**

The possibility of applying for a Grant to develop the Swallow Inn was discussed. Possible uses include a Walk In Centre with particular focus on Wildlife, a Library and Tea Shop were cited. It was agreed that the way forward would be to set up a Working Group to progress the initiative. This will be discussed at the next Parish Council Meeting.

**51-26 Litter Picking Equipment for Village use.**

The Clerk informed the Meeting that the best way to progress would be to loan the equipment, grabbers, hi-viz vests and sacks, from West Lindsey District Council. Once a date is agreed, these items could be delivered to a Village contact and the used sacks collected with the equipment at the conclusion of the exercise. The Contact at WLDC is Simon Smoothery who is willing to help with this.

**52-26 To consider improvement/replacement of Cuxwold Village Bus Shelter**

- The Clerk has previously circulated some examples of Bus Shelters that are available from various suppliers. Many of these exceed the Maximum Grant of £3K that is available from the County Council for this purpose. The alternative would be to obtain quotes from local builders to repair the existing structure. It was agreed that County Cllr J Bean will approach North Sea Camp who may be able to assist with this type of Project.

**53-26 Any other Business and future Agenda items.**

The Clerk informed the Meeting that the Village Hall Committee had requested a copy of the Parish Councils' Safeguarding Policy to accompany the Hire Agreement for PC Meetings at the Village Hall. The Clerk will produce a Policy document for circulation prior to the next Parish Council Meeting.

**54-26 Confirm date of next Parish Council meeting as Tuesday 14<sup>th</sup> July 2026.**

Date confirmed. To follow the Annual Parish Meeting.  
Meeting closed at 840pm

Signed Chairman .....

Date.....

Next Meeting on 14<sup>th</sup> July 2026 at 7.15pm at Swallow Village Hall unless otherwise stated. These notes are draft until adopted as Minutes at the next meeting.