

SWALLOW PARISH COUNCIL
INCORPORATING THE VILLAGES OF SWALLOW & CUXWOLD
Tel: 01777 704186
Email: swallowparishcouncil@gmail.com

Dear Member

You are hereby summoned to the Annual Meeting of Swallow Parish Council which will take place at Swallow Village Hall on Tuesday 12th May 2026 at 7.30pm at which the under mentioned business will be transacted. The Annual Parish Meeting will take place after the election of a Chairman and Deputy Chairman.

Date: 3rd May 2026

Signed: Chris Hollands - Clerk/RFO

AGENDA

1. To elect a Chairman and Deputy Chairman.
2. Apologies for Absence. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
3. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.
4. To receive and consider any dispensation requests on agenda items and decide whether they are to be granted.
5. To approve as an accurate record the notes of the Meeting held on 10th March and to authorize the Chair to sign the official Minutes.
6. Matters arising from the Minutes
7. Village Hall – To receive an update from the Village Hall Committee.
8. To receive and consider a report from the LCC Councillor
9. To receive and consider a report from the WLDC Councillor.
10. To receive a report from the Chair.
11. To receive and consider a report from the Clerk to the Council on any outstanding matters and correspondence received since the meeting of 10th March 2026.
12. Financial matters:
 - To approve the bank reconciliation statement
 - To approve a payment of £88.59 to C Hollands for expenses
 - To ratify payments of accounts, salary, & payments already made.
 - Internal Audit Report
13. Annual Governance and Accountability Return 2025-2026
 - To approve the Annual Governance Statement
 - To approve the Accounting Statements
14. Clarissa Turner – A thank you for her contribution over the years
15. Planning Application – WL/2026/00451. Extension at 6 Chapel Lane, Swallow
16. To consider Grant Funding Application for Swallow Inn Development.
17. Litter Picking Equipment for Village use.
18. To consider improvement/replacement of Cuxwold Village Bus Shelter
19. Any other business- to discuss any further business and agree any further items for inclusion in the agenda for the July 2026 meeting.
20. To confirm the date of the next Parish Council Meeting as 14th July 2026.

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