

**SWALLOW PARISH COUNCIL INCORPORATING THE VILLAGES OF
SWALLOW AND CUXWOLD**

**Minutes of the Swallow Parish Council Meeting held
On 13 January 2026**

Present: Cllr G Thompson, Cllr A Peart, Cllr Bray, Cllr Stanfield, Cllr Wilson, County Cllr J Bean, District Cllr T Smith and C Hollands (Clerk)

1-26 Public Session

The Village Hall Committee gave an update as follows:

- Grant Application has been successful for the following items.
- To replace the Marquis
- Replace chairs and table
- Replace the 20 year old Refrigerator
- Replace 6 x Bulkhead lights
- Replace the loft extractor fan.
- The cost of Utilities year to date is £793 for Electricity although £413 has been recouped from the Solar Panels, £501 Water Rates.
- Outstanding items include Servicing the Alarm System, repairing leaks in the roof, PAC testing in the Hall and attending to lights on the external step.
- There was general discussion as to arrangements for PAC Testing and Fire examinations to help keep costs down.

The meeting commenced at 730pm

2-26 Apologies for absence.

Cllr I Hodson

3-26 To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.

None

4-26 To receive and consider any dispensation requests on agenda items and decide whether they are to be granted.

None received.

5-26 To approve as a correct record the notes of the meeting held on 18th November 2025 and to authorise the Chair to sign the official minutes.

Resolved unanimously to accept the notes as a true record.

6-26 Matters arising from the Minutes

None.

7-26 To reverse the decision concerning the arrangement made for Grants and Donations to the Village Hall. Minute 89-20 of 12 January 2021 refers.

The Clerk opined that there has been a bone of contention as to the validity of the arrangements agreed for Village Hall funding from the Parish Council. The Clerk advised that the Parish Council has an agreed Policy for giving Grants

and Donations and recommended that the Policy be followed in all cases and the previous decision dating from 2021 be reversed. Motion proposed by Cllr Peart and seconded by Cllr Stanfield. All agreed.

8-26 Village Hall – To receive an update from the Village Hall Committee.

An update has been received and circulated to Councillors. Due to the length of the document, a copy will be attached to the Meeting Minutes.

9-26 To receive and consider a report from LCC Councillor.

- Cllr J Bean gave an update on several issues.
- The two Drains in Limber Road have now been cleared.
- A representative from Highways Department at LCC will visit the Village to look at outstanding issues.
- Cllr Bean is to meet with Highways Department about the level of Service provided.

There was a general discussion about Road Safety with particular regard to Schoolchildren and busy Main Roads.

10-26 To receive a report from the District Councillor.

- Cllr Smith informed the Meeting that the debate around Local Government reorganisation is still ongoing.
- The Village is now on the list for Road sweeping.

11-26 To receive a report from the Chair.

Nothing to Report that is not listed on the Agenda.

12-26 To receive and consider a report from the Clerk/RFO to the Council on any outstanding matters and correspondence received since the last meeting.

- All relevant Correspondence has been circulated to Cllrs by e mail.
- There has been further advice about having a 'Gov.uk' email address for the Parish Council and individual email addresses for Councillors. It was agreed that the current arrangements are adequate and that additional cost was not warranted.
- The replacement Roundabout for the Play-park has been ordered and an installation date awaits.
- The Parish Council has been offered Bulbs from the Rotary Club. It was agreed that Cllr Wilson will receive and arrange for distribution of the Bulbs that are received.
- Information has been received about servicing Defibrillators. It was agreed that the in house arrangements that are in place are adequate.

13-26 Financial matters

- To approve the bank reconciliation statement. This was agreed.
- To ratify payments of accounts, salary and payments already made. The Clerk had previously circulated to Councillors a list of items as follows:

Clerk Wage & Admin November	£302.22
HMRC Paye	£68.55
Clerk Wage and Admin December	£302.22
HMRC Paye	£68.55
Total to be ratified:	£741.54

All agreed.

- To consider a Grant Application from the Village Hall Committee for a Donation toward utility costs. After discussion it was agreed that a Donation of £400 be awarded.
- To approve the Grass Cutting Contract for 2026. The quotation received from Glendale, the existing Contractor, represented an overall increase averaging 12%. After discussion it was agreed that for the 2026 season, Glendale be retained. The increase in employment and running costs was taken into account.
- To approve the Final Budget for 2026/2027. After discussion the Provisional Budget that had been produced was agreed.
- To approve the Final Precept requirement for 2026/2027. After discussion it was agreed that the Provisional Precept requirement figure be increased by 5% to take account of an increase in costs and to replenish the Parish Council Reserves.

14-26 To receive an update on Playground Repairs and Improvements

- Cllr Wilson informed the Meeting that the straps on the Cradle Swing have been replaced free of charge. Two swing seats in the Playground at Cuxwold have been replaced. It was agreed that Cllr Wilson be reimbursed the purchase cost.

15-26 To consider recent Flooding issues affecting the Village and outstanding remedial works.

It was agreed that the works that have been undertaken have proved effective in coping with recent rainfall.

16-26 Any other Business and future Agenda items.

Activity by Moles in the Village has been an issue. It was agreed that Cllr Thompson will progress.

17-26 Confirm date of next Parish Council meeting as Tuesday 10th March 2026.

Date confirmed. This may be changed subject to any outstanding Budget and Precept issues arising.

Meeting closed at 808pm

Signed Chairman

Date.....

Next Meeting on 10th March 2026 at 7.15pm at Swallow Village Hall unless otherwise stated. These notes are draft until adopted as Minutes at the next meeting.

