

SWALLOW PARISH COUNCIL INCORPORATING THE VILLAGES OF SWALLOW AND CUXWOLD

Minutes of the Swallow Parish Council Meeting held On 18 November 2025

Present: Cllr G Thompson, Cllr Hodson, Cllr A Peart, Cllr Bray, Cllr Stanfield, Cllr Wilson, County Cllr J Bean, District Cllr T Smith and C Hollands (Clerk)

88-25 Public Session

Three Members of the Village Hall Committee attended to discuss a number of issues. These included:

- The length of time allowed for the Public Session and time allocated for each speaker.
- The sharing of information with the Village Hall Committee
- Liaison between the Village Hall Committee and Parish Council
- Historic arrangements for funding Village Hall expenses
- Arrangements moving forward for funding the Village Hall
- The need for closer liaison between Village Hall Committee and Parish Council

The Clerk explained the rules relating to the Public Session and Speakers, the need to submit an application to the Parish Council for a Donation toward General Expenses or a Grant toward a specific Project and the format such applications should follow.

- There was a lengthy discussion around these points but all were agreed that a closer working relationship is desirable.

The meeting commenced at 755pm

89-25 Apologies for absence.

None.

90-25 To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.

None

91-25 To receive and consider any dispensation requests on agenda items and decide whether they are to be granted.

None received.

92-25 To approve as a correct record the notes of the meeting held on 9th September 2025 and to authorise the Chair to sign the official minutes.

Resolved unanimously to accept the notes as a true record.

93-25 Matters arising from the Minutes

None.

94-25 To receive and consider a report from LCC Councillor.

- Cllr J Bean gave an update on several issues.

- The Bridleway and footpaths that are overgrown with vegetation will be cleared in the Spring.
- Action to resolve the Tank that has a tree growing in it is in progress.
- A new initiative to provide Residents with a Food Waste container, one for inside the property and another for collection. Cllr Bean demonstrated with samples how the scheme will operate.

95-25 To receive a report from the District Councillor.

- Cllr Smith informed the Meeting that the debate around Local Government reorganisation is still ongoing.

96-26 To receive a report from the Chair.

Cllr Thomson thanked Mr and Mrs Thacker for their work in clearing leaves around the Village. The 'walkabout' around the Village with Cllr Bean has been productive in highlighting and identifying issues and most are now being addressed.

97-25 To receive and consider a report from the Clerk/RFO to the Council on any outstanding matters and correspondence received since the last meeting.

- All relevant Correspondence has been circulated to Cllrs by e mail.
- Nothing further to report that is not an Agenda item.

98-25 To review the financial arrangements for supporting the Village Hall

It was agreed that this matter had been fully discussed in the Public Session and that the Village Hall Committee could submit an application for a Grant or Donation for consideration by the Parish Council.

99-25 Financial matters

- To approve the bank reconciliation statement. This was agreed.
- To ratify payments of accounts, salary and payments already made. The Clerk had previously circulated to Councillors a list of items and this was agreed.
- To approve a Provisional Budget for 2026/7. The Clerk had circulated a suggested Budget and this was discussed and agreed.
- To approve the Precept requirement for 2026/7. After discussion it was agreed that the Precept should remain the same as the current year. The final figures for both Budget and Precept will be agreed in January and reflect any applications for a Grant received from the Village Hall Committee.

100-25 To receive an update on Playground Repairs and Improvements

- The Clerk informed the Meeting that the latest information received is that due to the number of Applications received by WLDC no decisions have as yet been made.

101-25 To consider recent Flooding issues affecting the Village and outstanding remedial works.

Yarborough Estate have cleared out the Dykes and Gravel bed. This seems to have been effective but there is still work outstanding.

102-25 Village Hall – To receive an update from the Village Hall Committee.

An update has been received and circulated to Councillors. Due to the length of the document, a copy will be attached to the Meeting Minutes.

103-25 Any other Business and future Agenda items.

It was reported that there is little possibility of having the footpaths in the Village cleared of vegetation at this time. However, Residents should be encouraged to report any issues via the 'fix my street app'.

104-25 Confirm date of next Parish Council meeting as Tuesday 13th January 2026.

Date confirmed. This may be changed subject to any outstanding Budget and Precept issues arising.

Meeting closed at 830pm

Signed Chairman

Date.....

Next Meeting on 13th January 2026 at 7.15pm at Swallow Village Hall unless otherwise stated. These notes are draft until adopted as Minutes at the next meeting.