

SWALLOW PARISH COUNCIL
INCORPORATING THE VILLAGES OF SWALLOW & CUXWOLD
Tel: 01777 704186
Email: swallowparishcouncil@gmail.com

Dear Member

You are hereby summoned to a Full Council Meeting of Swallow Parish Council which will take place at Swallow Village Hall on **Tuesday 9 September 2025 at 730pm** at which the under mentioned business will be transacted. There will be a **15 minute public forum prior to the start of the Meeting at 715pm** where Members of the Public may address the Council and your attendance is also required during this period.

Date: 2 September 2025

Signed: Chris Hollands - Clerk/RFO

AGENDA

1. Apologies for Absence. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
2. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.
3. To receive and consider any dispensation requests on agenda items and decide whether they are to be granted.
4. To approve as an accurate record the notes of the Meeting held on 8 July and to authorize the Chair to sign the official Minutes.
5. Matters arising from the Minutes
6. To receive and consider a Report from the LCC Councilor.
7. To receive and consider a report from the WLDC Councilor.
8. To receive a report from the Chair.
9. To receive and consider a report from the Clerk to the Council on any outstanding matters and correspondence received since the meeting of 8 July 2025.
10. Financial matters:
 - To approve the bank reconciliation statement
 - To ratify payments of accounts, salary and payments already made
 - To complete Banking documents
11. To consider the Inspection Report for the Cuxwold Play Area
12. To receive an update on Playground repairs and improvements.
13. To consider recent Flooding issues affecting the Village and outstanding remedial works
14. Village Hall – To receive an update from the Village Hall Committee.
15. Any other business- to discuss any further business and agree any further items for inclusion in the agenda for the November 2025 meeting.
16. To confirm the date of the next Parish Council Meeting as 11th November 2025.
17. **To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matter:** Clerks Annual Review and Pay Award

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