

**SWALLOW PARISH COUNCIL INCORPORATING THE VILLAGES OF  
SWALLOW AND CUXWOLD**

**Minutes of the Swallow Parish Council Meeting held  
On 8 July 2025**

**Present:** Cllr G Thompson, Cllr Hodson, Cllr A Peart, Cllr Bray and C Hollands  
(Clerk)

**No members of the public in attendance and no questions were passed to the Clerk for inclusion at the meeting.**

**The meeting commenced at 715pm**

**55-25 Apologies for absence.**

Cllr Wilson and District Cllr T Smith

**56-25 To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.**

None

**57-25 To receive and consider any dispensation requests on agenda items and decide whether they are to be granted.**

None received.

**58-25 To approve as a correct record the notes of the meeting held on 13<sup>th</sup> May 2025 and to authorise the Chair to sign the official minutes.**

Resolved unanimously to accept the notes as a true record.

**59-25 Matters arising from the Minutes**

Minute 42-25. Cllr Peart informed the Meeting that Laura Bergin from the District Council has taken action to address the issues at 3-4 Grimsby Road. As a result the hedging at the property has been trimmed back. Further action is under way to address other issues.

**60-25 To receive and consider a report from LCC & WLDC Councillor.**

No report available.

**61-25 To receive a report from the Chair.**

Work at the Sewage Works is proposed to address flooding issues in the Village. The Head of Highways has now left the County Council and there is currently no information on a replacement. This will impact on progress with flooding issues.

**62-25 To receive and consider a report from the Clerk/RFO to the Council on any outstanding matters and correspondence received since the last meeting.**

- All relevant Correspondence has been circulated to Cllrs by e mail.
- The Clerk informed the Meeting that he has contacted the Information Officer at the County Council for advice concerning the need to have a 'gov.uk' email address for the Parish Council rather than the existing

'gmail' account. Clearly for a small Parish Council the cost implications are prohibitive. The Information Officer has passed the query up to the Council Leaders for advice and a decision. No outcome as yet.

- The Parish Council Insurance pre renewal questionnaire has been received. It was agreed that there are no changes to make to the cover required.
- A further Police and Parish Council Briefing Session is proposed. It was agreed that the apparent lack of Police presence in the Villages is an issue that needs to be raised.

#### **63-25 Financial matters**

- To approve the bank reconciliation statement. This was agreed.
- To agree a payment of £49.39 to C Hollands for Stationery purchases. This was agreed.
- To ratify payments of accounts, salary and payments already made. The Clerk had previously circulated to Councillors a list of items and this was agreed.
- To approve Banking Signatories. The addition of Cllr A Bray to the list of authorised signatories was agreed and the necessary documentation signed.
- Grant Schemes. The Clerk informed the Meeting that there are currently a number of Funding opportunities available. It was agreed that the Parish Council will pursue the possibility of a Grant for a new Roundabout for the Playground as the existing item is dated and in need of repair.

#### **64-25 To receive an update on the Neighbourhood Plan initiative.**

The Clerk informed the Meeting that the Government has withdrawn all funding provided through the Locality Scheme for producing Neighbourhood Plans. This includes schemes that are in progress. The Clerk has spoken with the Planning Consultant who was to advise on the production of a Plan for Swallow and he will look to see what alternative sources of Funding are available. However the outlook is bleak.

#### **65-25 To receive an update on Playground Repairs and Improvements**

Cllr Wilson is in the process of obtaining quotes for necessary work to be completed. To be discussed at the September Meeting.

#### **66-25 To consider recent Flooding issues affecting the Village and outstanding remedial works.**

The Head of Highways Department at the County Council has left the Council. Any outstanding remedial works will pass to his replacement at such time as a replacement is appointed.

#### **67-25 Village Hall – To receive an update from the Village Hall Committee.**

An update has been received and circulated to Councillors. Due to the length of the document, a copy will be attached to the Meeting Minutes.

#### **68-25 Any other Business and future Agenda items.**

- Cllr J Wilson has been unable to attend Parish Council Meetings due to work commitments including lengthy periods out of the Country. It was agreed that the 6 month rule for persistent absence will not apply in this case and Cllr Wilsons' absence was approved.

- Co option of Parish Councillor to be included as an Agenda Item at the September Meeting.
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**69-25 Confirm date of next Parish Council meeting as Tuesday 9<sup>th</sup> September 2025.**

Date confirmed.

Meeting closed at 805pm

Signed Chairman .....

Date.....

Next Meeting on 9<sup>th</sup> September 2025 at 7.15pm at Swallow Village Hall unless otherwise stated. These notes are draft until adopted as Minutes at the next meeting.