

**SWALLOW PARISH COUNCIL INCORPORATING THE VILLAGES OF
SWALLOW AND CUXWOLD**

**Minutes of the Annual Swallow Parish Council Meeting held
On 13 May 2025**

Present: Cllr G Thompson, Cllr A Peart, Cllr Bray and C Hollands (Clerk)

No members of the public in attendance and no questions were passed to the Clerk for inclusion at the meeting.

The meeting commenced at 715pm

36-25 To elect a Chairman

Cllr Thompson nominated by Cllr Peart and seconded by Cllr Bray. Cllr Thompson elected.

37-25 To elect a Deputy Chairman

Cllr Hodson nominated by Cllr Peart and seconded by Cllr Bray. Cllr Hodson elected.

38-25 Apologies for absence.

Cllr Hodson and Cllr Stanfield

39-25 To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.
None

40-25 To receive and consider any dispensation requests on agenda items and decide whether they are to be granted.
None received.

41-25 To approve as a correct record the notes of the meeting held on 14th March 2025 and to authorise the Chair to sign the official minutes.
Resolved unanimously to accept the notes as a true record.

42-25 Matters arising from the Minutes

Minute 22-25. Cllrs Hodson and Peart have met with Laura Bergin from West Lindsey District Council at 3-4 Grimsby Road, Swallow. Photos of the location were taken and Ms Bergin will make a report with a view to sending a letter to the owner, Mr Mowbray, asking that he tidies the site and deals with overgrown foliage, semi derelict vehicles and vermin infestation. In the event that he does not respond, a notice will be served to reinforce the action required. Concern about the number of crime reports resulting from miscreants looking to steal from the properties was also discussed.

43-25 To receive and consider a report from LCC & WLDC Councillor.
No report available.

44-25 To receive a report from the Chair.

There is an issue with Moles causing damage to the Playing Field. Cllr Thompson will look to set traps on the field and the Clerk will obtain the dates of planned Grass Cutting in order that the Traps can be temporarily removed until the Grass is cut.

45-25 To receive and consider a report from the Clerk/RFO to the Council on any outstanding matters and correspondence received since the last meeting.

All relevant Correspondence has been circulated to Cllrs by e mail.
Nothing further to report that is not an Agenda item.

46-25 Financial matters

- To approve the bank reconciliation statement. This was agreed.
- To agree a payment of £105.19 to C Hollands for Mileage to and from the Auditors on two occasions and Laptop Anti Virus Protection subscription. This was agreed.

47-25 Annual Governance and Accountability Return 2024-2025

- To approve the Annual Governance Statement. This was approved.
- To approve the Accounting Statements. These were approved.
- To approve the Certificate of Exemption. This was approved.
- All three documents were signed by the Chairman and Clerk.

48-25 Neighbourhood Plan update and agree next steps

Funding for the initiative was discussed. It was agreed that the Parish Council will not proceed with any actions including a Residents Survey until the availability of Funding is confirmed, an Application submitted and approved.

49-25 To receive an update on Playground Repairs and Improvements

Cllr Wilson is in the process of obtaining quotes for necessary work to be completed.

50-25 To consider recent Flooding issues affecting the Village and outstanding remedial works.

The last stage of work to be completed is the the 'digging out' of the culvert and under the road. A quote to dig out the Dyke has been submitted and approved but was not authorised prior to the recent local Elections. This will be progressed when the new Council is under way.

51-25 Village Hall – To receive an update from the Village Hall Committee.

An update has been received and circulated to Councillors. Due to the length of the document, a copy will be attached to the Meeting Minutes.

52-25 To consider an issue with speeding vehicles through Cuxwold.

A complaint about speeding vehicle s through the Village has been received. This was discussed and it was agreed that the lack of accident history, small number of houses and absence of street lamps provides insufficient evidence to pursue a request for action by the County Council Highways Department.

53-25 Any other Business and future Agenda items.

The Clerk raised the issue of Parish Council email addresses and the service provider to be used that has once again has been flagged by the

Lincolnshire Association of Local Councils. The Clerk will research the available options to be discussed at the July PC Meeting.

54-25 Confirm date of next Parish Council meeting as Tuesday 8th July 2025.

Date confirmed.

Meeting closed at 805pm

Signed Chairman

Date.....

Next Meeting on 8th July 2025 at 7.15pm at Swallow Village Hall unless otherwise stated. These notes are draft until adopted as Minutes at the next meeting.