

**SWALLOW PARISH COUNCIL INCORPORATING THE VILLAGES OF
SWALLOW AND CUXWOLD**

**Minutes of the Swallow Annual Parish Council Meeting held
On 11 March 2025**

Present: Cllr G Thompson, Cllr I Hodson, Cllr Wilson, Cllr A Peart, Cllr Stanfield, Cllr Bray, County/District Cllr T Smith and C Hollands (Clerk)

No members of the public in attendance and no questions were passed to the Clerk for inclusion at the meeting.

The meeting commenced at 7pm

18-25 Apologies for absence.

None

19-25 To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.

None

20-25 To receive and consider any dispensation requests on agenda items and decide whether they are to be granted.

None received.

21-25 To approve as a correct record the notes of the meeting held on 14th January 2024 and to authorise the Chair to sign the official minutes.

Resolved unanimously to accept the notes as a true record.

22-25 Matters arising from the Minutes

Minute 5-25. The Clerk informed the Meeting that he has spoken with Laura Burgin from WLDC. Mr Mowbray, the owner of 3-4 Grimsby Road had said that ill health had prevented him from carrying out work at the property. He had obtained quotes but they were unaffordable. There had also been a theft of equipment from his property. Laura Burgin will visit the property with a view to issuing an order to put matters right if the land is deemed harmful. The Clerk will be informed of the outcome of the visit.

23-25 To consider an update with the Neighbourhood Plan initiative and agree next steps

Cllr Hodson informed the Meeting that he has undertaken a 'walk about' in the Village with S Kemp, Planning Consultant, to apprise him of the needs of the Village and possible content of a Neighbourhood Plan. The content of a Questionnaire to go out to Residents to gather information on their priorities for a Neighbourhood Plan and method of delivery have been discussed. The need for 'Walk In' sessions was also agreed.

24-25 To consider and progress the Application for listing the Swallow Inn as an asset of Community value.

Cllrs Hodson and Peart have met with the Manager of the Yarborough Estate to discuss progress with The Swallow Inn. The premises have been offered for sale for the past 8 months with no movement to date. In the event that the premises are not sold, the Estate will probably look to demolish the building and build on the site. Affordable Housing is not on the Agenda. The Parish Council cannot pursue further at this time.

25-25 To receive and consider a report from LCC & WLDC Councillor.

- T. Smith thanked the Parish Council for their work during the last electoral period.
- The issue of parked vehicles at Chapel Lane junction with Bielsby Road has been assessed and no further action will be taken.
- Local Government reorganisation is still an issue being considered.

26-25 To receive a report from the Chair.

Nothing to report that is not an Agenda item.

27-25 To receive and consider a report from the Clerk/RFO to the Council on any outstanding matters and correspondence received since the last meeting.

- All relevant Correspondence has been circulated to Cllrs by e mail.
- Nothing further to report that is not an Agenda item.

28-25 Financial matters

- To approve the bank reconciliation statement. This was agreed.
- To ratify payments of accounts, salary and payments already made.

Payment Ratifications

Clerk Wage & Admin January	£289.39
HMRC Paye on Clerks Salary for January	£65.34
Clerk Wage and Admin February	£289.39
HMRC Paye on Clerks Salary for February	£65.34
Total to be ratified:	£709.46

- To approve payment of £17.99 to C. Hollands for Printer ink Approved.
- To discuss possible Donations from the Freemasons
Cllr Wilson will look at the findings of the recent ROSPA Report for items needing attention in the Playground with a view to asking for a Donation to repair or replace specific items.

29-25 Grass Cutting Contract for 2025

The Clerk informed the Meeting that Glendale had submitted a quote that amounts to an increase of 5% on last years cost. It was agreed that the Parish Council is content with the standard of work carried out by Glendale and that the quotation be accepted.

30-25 To consider recent Flooding issues affecting the Village and outstanding remedial works.

Recent Meetings and site visits have shown the Outflow Dyke to be silted up. A quote of £3K has been obtained to carry out the work. The County Council are comfortable with the quote obtained as they estimated the cost to be £20K. The intention is to take the Dyke back to the gravel course which will ease the flooding risk. The reinstalment of the Village Pond was also mooted as a possibility.

31-25 To consider the recent ROSPA Report and actions arising from it.

Items flagged as needing maintenance or repair include Fencing and Gates and the Roundabout requires new decking. Cllr Wilson will obtain a quote for the works with a view to consideration being given to the offer of funding from the Local Freemasons.

32-25 Village Hall – To receive an update from the Village Hall Committee.

An update has been received and circulated to Councillors. Due to the length of the document, a copy will be attached to the Meeting Minutes.

33-25 To consider an issue with parked vehicles at Chapel Lane/Bielsby Road

Highways Department of the County Council have carried out site visits at different times of the day and do not consider the issue is in need of specific attention.

34-25 Any other Business and future Agenda items.

- Village participation in the forthcoming VE Day celebrations was raised. It was agreed that the Parish Council will arrange for the Beacon to be lit but leave any further celebrations to the Village Hall committee.
- The recent Consultation document on Maintaining Footpaths and Bridleways was raised. Cllr Hodson will put forward some thoughts on any works needed.
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35-25 Confirm date of next Parish Council meeting as Tuesday 13th May 2025.

Date confirmed.

Meeting closed at 810pm

Signed Chairman

Date.....

Next Meeting on 13th May 2025 at 7.15pm at Swallow Village Hall unless otherwise stated. These notes are draft until adopted as Minutes at the next meeting.