

**SWALLOW PARISH COUNCIL
INCORPORATING THE VILLAGES OF SWALLOW & CUXWOLD**

Tel: 01777 704186

Email: swallowparishcouncil@gmail.com

Dear Member

You are hereby summoned to a Full Council Meeting of Swallow Parish Council which will take place at Swallow Village Hall on Tuesday 14th November 2023 at 7.30pm at which the under mentioned business will be transacted. There will be a 15 minute public forum prior to the start of the Meeting at 7.15pm where Members of the Public may address the Council and your attendance is also required during this period.

Date: 2nd November 2023

Signed: Chris Hollands - Clerk/RFO

AGENDA

1. Apologies for Absence. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
2. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.
3. To receive and consider any dispensation requests on agenda items and decide whether they are to be granted.
4. To approve as an accurate record the notes of the Meeting held on 12th September and to authorize the Chair to sign the official Minutes.
5. Matters arising from the Minutes
6. To elect a Vice Chairman for the Parish Council
7. To discuss the vacancy for a Parish Councillor
8. To receive and consider a report from the LCC & WLDC Councillor.
9. To receive a report from the Chair.
10. To receive and consider a report from the Clerk to the Council on any outstanding matters and correspondence received since the meeting of 12th September 2023.
11. Financial matters:
 - To approve the bank reconciliation statement
 - To approve the following payment;
 - Glendale Countryside £105.32
 - To ratify payments of accounts, salary, & payments already made.
 - To review Banking arrangements and signatories
 - To agree the Budget and Precept requirements for 2024/5
12. To further review the ROSPA Playground Inspection Report and agree actions on points raised.
13. To discuss and update progress with Flooding issues affecting the Village
14. To discuss a Neighborhood Watch Scheme for the Village
15. To discuss environmental issues affecting Grimsby Road
16. Village Hall – To receive an update from the Village Hall Committee.
17. Any other business- to discuss any further business and agree any further items for inclusion in the agenda for the January 2024 meeting.
18. To confirm the date of the next Parish Council Meeting as 9th January 2024.
- 19. To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matter: Clerks Annual Review**

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