

**SWALLOW PARISH COUNCIL INCORPORATING THE VILLAGES OF  
SWALLOW AND CUXWOLD**

**Minutes of Swallow Parish Council Meeting held  
On 14<sup>th</sup> March 2023**

**Present:** Cllr G Thompson, Cllr G Hunt, Cllr C Turner, C Hollands (Clerk)

**Absent:** Cllr J Wilson, Cllr D Mathieson

**No members of the public in attendance and no questions were passed to the Clerk for inclusion at the meeting.**

**The meeting commenced at 740pm**

**1-23 To elect a Chairman**

Cllr G Thompson proposed by Cllr Hunt and seconded by Cllr Turner. Cllr Thompson duly elected.

**2-23 Apologies, welcomes and attendance, including accepting apologies and the reason for absence where given.**

Cllr J Wilson, Cllr D Mathieson, District Cllr T Regis, County Cllr T Smith

**3-23 To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.**

None

**4-23 To receive and consider any dispensation requests on agenda items and decide whether they are to be granted.**

None received.

**5-23 To approve as a correct record the notes of the meeting held on 14<sup>th</sup> November and to authorise the Chair to sign the official minutes.**

Resolved unanimously to accept the notes as a true record.

**6-23 To receive and consider a report from LCC & WLDC Councillors.**

No Reports received.

**7-23 To receive and consider a report from the Police.**

Report received and circulated to Councillors and Website.

It was further reported that Humberside Police have been active with their Farm Watch initiative and this has been supporting the Swallow area with some success.

**8-23 To receive a report from the Chair.**

- Pavements in the Village were salted in December and this went well. Thanks to the villagers who assisted in the gritting.
- Bulbs have been planted in the Village. Thanks to Cllr Hunt for organising and arranging the distribution of 4 sacks around the Village. Thanks to the villagers who assisted in the bulb planting.

- Thanks to Cllr Hunt and Bradley Burslem who dug out the drains and lay by on Grimsby Rd following a complaint from a resident.
- Unfortunately we have lost Cllr Wallace. The date of the Funeral awaits.
- Speeding signs will come back to the Village as part of an ongoing cycle.

**9-23 To receive and consider a report from the Clerk/RFO to the Council on any outstanding matters and correspondence received since the last meeting.**

- Copy spreadsheet showing payments made and the balance on the account has been circulated to councillors.
- There are a number of funding opportunities at present. Possible needs particularly the playpark at Cuxwold were discussed.
- Correspondence relating to a Clothing Bank initiative was discussed. It was agreed that the current Salvation Army receptacle is sufficient for the Village.

**10-23 Financial matters November and December 2022**

- To approve the bank reconciliation statement for November and December 2022.
- To ratify payments of accounts, salary and payments already made.

Payment Ratifications	
Clerk Wage & Admin December	£309.02
Clerk Wage and Admin January	£309.02
Clerk Wage and Admin February	£309.02
Bank Charges	£18
<b>Total to be ratified:</b>	<b>£945.06</b>

Resolved unanimously to ratify payments of accounts, salary & payments already made.

- To agree Banking arrangements and new signatories. It was agreed that Cllrs Hunt and Turner be added to the list of authorised signatories.
- To agree the setting up of a Direct Debit to pay the Clerks Salary. It was agreed that this be set up.

**11-23 To review the Parish Agreement Scheme.**

The Clerk explained the nature of the Agreement and its benefits. The Village benefited from the Scheme until 2017 when the Agreement had expired and not been renewed. Grassed areas of the Village that are currently cut and by whom were discussed. It was agreed that the Clerk will liaise with the County Council to the benefit of the Village.

**12-23 To review process for Village Hall improvements**

Aspects of the Village Hall that were discussed included ownership and documents relating to ownership and listed building status.

**13-23 Parish Council Elections**

Nomination Forms completed and handed to the Clerk for delivery to the District Council Offices by hand. The Election process was discussed.

**14-23 To receive written applications for the Office of Parish Councillor and to co-opt a Candidate to fill the existing vacancy.**

It was agreed that potential applicants will apply using the Nomination Papers for the May Parish Council Elections.

**15-23 To review marking the forthcoming Coronation.**

It was agreed that any initiative will come from the Village Hall Committee. It was agreed that the Parish Council will lend whatever support is necessary.

**16-23 Village Hall – to receive an update from the Village Hall Committee.**

Cllr Wilson was unable to attend the Meeting but left the following report;

*VH remains financially viable.*

*The organisation of the modification of one window into a double “French door” is progressing with work scheduled to begin end of March, beginning of April. Although the VH constitution did not require it, a flier was sent round to all the residents advising them of the project and inviting comments. There were several responses, all of whom were in favour.*

*One advised that we should be aware that the building is listed. Following some research, we confirmed that this is not the case.*

*Another took the time to ask several questions regarding the process which were answered and accepted without any objections or further comment.*

*West Lindsey have responded favourably without any objection and it is hoped that based on what has been presented, the project would gain favour with the assembled PC Committee. For those at the meeting, the window for conversion is the first large window next to the bar extension and if there are any questions regarding this I would be pleased to answer.*

*The VH has been used frequently, is cleaned and is maintained in good order by those involved. It is opened for the residents regularly during the week to provide support, conversation and entertainment which has been well received by the seniors. Long-term booking for use on an occasional evening and Saturdays by Iza Moon continues to be successful. The organisation, Rural England hired us for a day and have requested to use again. We have had several bookings for private events for the coming year requested by residents.*

*Despite efforts, we still find it very difficult to get residents into the Hall and also to attend any organised events such as the one on 25<sup>th</sup> March. (Refer to the advertisement in and outside the VH.)*

*We recognise the Swallow Inn as an asset to the Village and make every effort to promote and avoid conflict with whatever they are doing.*

*VH Committee members.*

*We are looking for additional VH committee members, especially those with young families.*

**17-23 Future agenda items.**

**To consider any further items for inclusion in the agenda for the May meeting.**

Signatories for the Bank Account will be reviewed after the election.

**18-23 Any other business**

None

**19-23 Confirm date of next parish council meeting as Tuesday 9<sup>th</sup> May 2023.**

Date confirmed. This will also be the Annual Parish Meeting and Annual Parish Council Meeting.

Signed Chairman .....

Date.....

Meeting closed at 8.24pm

Next Meeting on 9<sup>th</sup> May 2023 at 7.30pm at Swallow Village Hall unless otherwise stated.

These notes are draft until adopted as Minutes at the next meeting.