

**SWALLOW PARISH COUNCIL INCORPORATING THE VILLAGES OF SWALLOW
AND CUXWOLD**

**Minutes of Swallow Parish Council Meeting held
On 8th March 2022 at Holy Trinity Church, Swallow**

Present: Cllr W Mitchell, Cllr R Thompson, Cllr A Mathieson, Cllr J Wilson, Cllr G Hunt, Cllr T Wallace

Mrs J A Sparks – Clerk/RFO

CCllr T Smith & DCllr T Regis

Absent: Cllr C Turner

No questions had been passed to the Clerk for inclusion at the meeting and no additional members of the public attended.

The meeting commenced at 7.30pm.

97-21 Apologies, welcomes and attendance, including accepting apologies and the reason for absence where given.

No apology had been received from Cllr Turner.

98-21 To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.

Cllr J Wilson – Village Hall

99-21 To receive and consider any dispensation requests on agenda items and decide whether they are to be granted.

None received.

100-21 To approve as a correct record the notes of the meeting held on 11th January and to authorise the Chair to sign the official minutes.

RESOLVED by Cllrs Thompson, Hunt & Wallace to accept the notes as a true record, Cllrs Mitchell, Mathieson and Wilson were not at the January meeting. **PROPOSED** Cllr Hunt, **SECONDED** Cllr Thompson.

101-21 To receive and consider a report from LCC & WLDC Councillors.

CCllr Smith advised that:

Further to agenda items 7 & 8

- Currently the highways regulations do not permit a 20mph road sign but this is under review.
- CCllr Smith will raise with Highways the request to replace the broken 'Give Way' sign on Caistor Road before junction with the church and see whether new 30mph signs can be considered along Caistor Road.
- Will contact the police regarding the mud on the road by the Grimsby to Swallow turn-off. LCC have previously been made aware but CCllr Smith to follow-up.
- The Chair thanked CCllr Smith for the effort he is taking to assist the parish in addressing the outstanding issues.

DCllr Regis advised:

- With regard to whether funding is available for the Village Hall to undertake work on the floor WLDC are looking to see whether there are funding opportunities that can be accessed. The Clerk advised that any application will come direct from the Village Hall.
- The Chair thanked DCllr Regis for his efforts to obtain funding to replace the window in the bus shelter.

102-21 To receive and consider a report from the Police.

Newsletters received and circulated and placed on website.

103-21 To receive a report from the Chair

- The Lions have kindly provided a grant to provide a new Perspex window in the village bus shelter for which the Parish Council is very grateful. The Chair passed his thanks to all involved.
- The hedgerow in front and around the play park has been cut. The Chair passed his thanks to all involved.
- Potholes outside the exit from the playpark have been reported to LCC but are not considered deep enough for them to repair.
- The footpath has fallen away opposite Keeper's Cottage Caistor Rd. Suttons plan to notify LCC that the footpath needs a repair, and once repaired, they will raise the level of their path into their field to stop erosion happening.
- Extra speed signs have been added along Cuxwold Rd to remind motorists to reduce their speed in the village. These are 'on hire' for 6 weeks, after which they will be removed, as they are deemed to be ineffective the longer that they are left in place.
- A 'give way' sign has fallen over on Caistor Rd, opposite the church and has been reported to LCC.
- The Village Hall committee have requested additional information on the SWPC lighting beacon event. The Clerk confirmed that the lighting event will take place at 9.15pm on Thursday 2nd June.
- The Village Hall has asked whether SWPC will be issuing a newsletter. The Clerk advised that there are no plans for a newsletter as all information is now input to the website.
- The churned-up mud at the entrance to Swallow from the A46 continues to be a concern.
- We await news of what the new precept and council tax for 2022/3 will be.
- Anglian Water have been made aware of a possible water leak. Although they believe it to be ground water/spring that has previously been investigated they did leave monitoring equipment overnight in case a small leak had developed on the supply line.
- Advised that NALC have issued the new pay scales for 2021-2022 (the pay scales for 2022-2023 are awaited) and the Clerk's pay will increase in line with her contract and the new pay scales. Cllr Mitchell thanked the Clerk for offering not to request the back pay that would be due.

104-21 Speed limit within Swallow. See 101-21

105-21 Highways. See 101-21

106-21 To receive and consider a report from the Clerk/RFO to the Council on any outstanding matters and correspondence received since the last meeting.

Report previously circulated.

1. Update on ongoing matters.

- Contact received from Highways regarding delivery of 1 tonne of salt that LCC had offered to parishes. Clerk can confirm that the salt was delivered to Cllr Thompson on 17th January.
- Path overgrown by foliage beside the A46. Fix My Street have advised that after assessment LCC have requested that this footpath is included in a future programme of siding. Siding is a treatment where the full width of the footpath is restored by removing grass, weeds and soil mechanically or manually. (Cllr Thompson has checked the work undertaken and it would appear that it has been carried out in the wrong area! LCC to be advised by CCllr Smith).
- WLDC have confirmed the replacement bins on the A46 have been sited.
- Contact made with Sutton Estates regarding lime trees, the tree surgeon's report has been received and WLDC have been contacted with regard to obtaining the necessary permission for the work to be undertaken.

2. Correspondence.

- All correspondence received actioned and circulated to councillors and uploaded to the parish website as appropriate.
- Received a request to assist with family history research.

3. For Information/Already Actioned:

- WLDC notified of final precept amount.
- IA raised question last year as to whether the £100 donation from WLDC on the precept is a grant. WLDC have confirmed the amount is classed as a contribution not a grant.
- Contact received from insurers to advise they are content with Beacon lighting and the risk assessment and Parish Council's plan can proceed.

107-21 To agree the dates of Parish Council meetings for 2022-2023. RESOLVED unanimously to agree meeting dates as: 10th May (to include Annual Parish Meeting), 12th July, 13th September, 8th November, 10th January, 14th March. **PROPOSED** Cllr Mitchell, **SECONDED** Cllr Mathieson

108-21 Financial matters.

- To approve the bank reconciliation statement for January & February 2022.

Bank reconciliation for January & February 2022 at February 2022:

Balance at 31/12/21	£5414.45
Expenditure:	
Clerk unpaid AL payment	£81.67
Clerk Wages & Admin – November - December	£181.91
Clerk Wages & Admin – December-January	£187.50
Clerk Wages & Admin - January	£277.82
Clerk Wages & Admin – February	£277.82
Total Expenditure	£1006.72
Balance at 28/02/2022	£4407.73

RESOLVED unanimously to approve the bank reconciliation statement for January & February 2022. **PROPOSED** Cllr Mitchell, **SECONDED** Cllr Mathieson. Bank reconciliation signed by Cllr Thompson accordingly.

To ratify payments of accounts, salary & payments already made.

Payment Ratifications January & February 2022:	
Clerk's Wages January 2022	£277.82
Clerk's Wages February 2022	£277.82
*LALC membership	£73.82
* Clerk's Wages March 2022	£277.82
Total to be ratified:	£907.28
* To be paid in March after meeting	

RESOLVED unanimously to ratify payments of accounts, salary & payments already made. **PROPOSED** Cllr Mitchell, **SECONDED** Cllr Hunt.

- To consider payment for LALC training scheme for 2022-2023. **RESOLVED** unanimously to not pay for training for 2022-2023. **PROPOSED** Cllr Mitchell, **SECONDED** Cllr Wilson.
- To approve payment for LALC membership for 2022-2023. **RESOLVED** unanimously to approve payment for 2022-2023. **PROPOSED** Cllr Thompson, **SECONDED** Cllr Mitchell.
- To approve grass cutting quotation for 2022-2023. **RESOLVED** unanimously to approve grass cutting quotation from Glendale Countryside Ltd for 2022-2023. **PROPOSED** Cllr Thompson, **SECONDED** Cllr Mitchell.
- To approve antivirus package payment for 2022-2023. **RESOLVED** unanimously to approve anti-virus quotation for Norton 360 Standard for 1 year. **PROPOSED** Cllr Mitchell, **SECONDED** Cllr Mathieson.
- To consider and approve Councillor attendance, if required, on play inspections course in 2022. **RESOLVED** unanimously to not approve Councillor attendance. **PROPOSED** Cllr Mitchell, **SECONDED** Cllr Thompson. Cllr Wilson advised that he undertakes regular checks of the play park equipment.
- To consider whether to apply for a grant to help support the play park. **RESOLVED** unanimously for Clerk/RFO to apply to the National Lottery for a grant of £500 to help support the maintenance of the play park equipment. **PROPOSED** Cllr Hunt, **SECONDED** Cllr Wilson. (**ACTION-** CLERK/RFO)
- To approve donation amount to Village Hall. Budget for Village Hall previously agreed for 2022-2023 is £530, to include the cost of the alarm inspection. **RESOLVED** unanimously to approve donation payment to Village Hall of £350 in April 2022. When alarm costs are known any balance remaining from £530 is to be paid. **PROPOSED** Cllr Mitchell. **SECONDED** Cllr Mathieson.
- To consider any changes that Council wish to make to annual insurance policy. **RESOLVED** unanimously to continue with current insurance policy. **PROPOSED** Cllr Mitchell, **SECONDED** Cllr Hunt. Cllr Wilson to check with Village Hall whether solar panels are still under warranty. (**ACTION-** Cllr Wilson)

Date confirmed.

Signed Chairman Date.....

Meeting closed 9.10pm

Next Meeting 10th May 2022 7.30pm. Time of Annual Parish Meeting and Venues to be confirmed at time of advertisement.

These notes are draft until adopted as Minutes at the next meeting.

DRAFT