SWALLOW PARISH COUNCIL INCORPORATING THE VILLAGES OF SWALLOW AND CUXWOLD

Minutes of Swallow Parish Council Meeting held 0n 12th July 2022

Present: Cllr B Mitchell, Cllr Thompson, Cllr Mathieson

Absent: Cllr J Wilson, Cllr G Hunt, Cllr C Turner, Cllr T Wallace, CCllr Smith, DCllr Regis, Mrs J A Sparks (Clerk/RFO)

No members of the public in attendance and no questions were passed to the Clerk for inclusion at the meeting.

The meeting commenced at 7.38pm

19-22 Apologies, welcomes and attendance, including accepting apologies and the reason for absence where given.

Apologies from CCIIr Smith and DCIIr Regis noted Apologies from CIIr Wilson & CIIr Wallace accepted

20-22 To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.

Cllr Thompson – item 22-27-mole traps.

21-22 To receive and consider any dispensation requests on agenda items and decide whether they are to be granted.

None received.

22-22 To approve as a correct record the notes of the meeting held on 10th May and to authorise the Chair to sign the official minutes.

RESOLVED unanimously to accept the notes as a true record. **PROPOSED** Cllr Mitchell **SECONDED** Cllr Thompson

23-22 To receive and consider a report from LCC & WLDC Councillors. No reports received.

24-22 To receive and consider a report from the Police.

Newsletters received and circulated and placed on website.

25-22 To receive a report from the Chair.

- The Queen's Jubilee was a great success. Cllr Thompson designed, assembled, and installed a beacon on the village green. There was an excellent turnout of villagers to watch its lighting, and the whole event was thoroughly enjoyable.
- Following a walkabout within the village with CCIIr Tom Smith the following issues were identified.
 - i) A pothole in Cuxwold Rd near the playpark was observed, reported to LCC, and has now been fixed.

- ii) The drainage issue outside 'The Forge' Cuxwold Rd was highlighted and following CCllr Smith's intervention LCC has come up with a plan to tackle the issue.
- iii) The fallen 'Give Way' sign has been repaired by LCC, again following CCllr Smith's intervention.
- iv) Some drains in Caistor Rd looked like they could collapse, CCllr Smith has taken the matter up with LCC.
- v) An overgrown hedge on the pub-side was reported to LCC. They issued an enforcement notice to the farmer, but, as of today, the hedge does not appear to have been cut back.
- vi) CCllr Smith noted that the footpath along Caistor and Grimsby Roads were uneven and needed re-surfacing. He has spoken to LCC about this.
- Cllr Thompson has sprayed the vegetation next to the Caistor and Grimsby Rd footpaths to keep the growth down, and this has successfully helped keep the path clear of overgrown vegetation.
- A resident of Caistor Rd, requested that some yellow 30mph signs be erected on that Road. 24 hours later, Cllr Hunt moved some of the village 30 mph signs to Caistor Rd and spoke to the resident about it, who was very pleased.
- A resident complained that the dog poo bin on Beelsby Rd was overgrown with vegetation, so Cllr Mitchell went and cut back the vegetation to an acceptable level.
- A villager had almost been knocked down by a vehicle turning from Cuxwold Rd into Beelsby Rd. The problem was a car parked on the corner obscuring visibility to both pedestrian and vehicle owner. A polite request to the vehicle's owner will be sent to ask him to park in the Road opposite, rather than on the pavement blocking visibility.
- Following a discussion with Cllr Thompson LCC have unblocked a drain in Limber Road. This may have contributed to the flooding in Cuxwold Road and maybe the corrective action LCC planned to take to address the subsidence issue on Limber Road.

Report noted

26-22 To receive and consider a report from the Clerk/RFO to the Council on any outstanding matters and correspondence received since the last meeting.

Report previously circulated.

1. Update on ongoing matters.

- WLDC contacted regarding siting of bins on A46.
- Tree surgeons contacted regarding cutting of the lime trees.
- Letter sent to Earl Yarborough regarding tenancy issue.
- Confirmation received that LCC are responsible for the bus shelters on the A46.

2. Correspondence.

 All correspondence received actioned and circulated to councillors and uploaded to the parish website as appropriate.

3. For Information/Already Actioned:

- VAT refund of £224.77 paid.
- WLDC contacted regarding possible cost of 2023 election for budget purposes.
- Certificate of Exemption sent to external auditors.
- Swallow village sign finally reinstated.
- LCC advised that work is planned to correct the possible subsidence on Limber Road.

- Notification received that the annual play park inspection will take place in August 2022.
- Notification received from Tape2Tape that the annual Gruesome Twosome race will not take place this October.

Report noted.

27-22 Financial matters May & June 2022

• To approve the bank reconciliation statement for May & June 2022

Bank reconciliation for May & June 2022 at June 30 th	
Balance at 01/05/22	£10857.21
Income:	
Tax Refund	£224.77
Expenditure:	
Glendale Countryside Grass cutting	£196.87
Cassells IA	£78.00
Sutton Estate Play Park rent	£1.00
Clerk Wages & Admin - May	£287.35
Glendale Countryside Grass Cutting	£196.87
Clerk Wages & Admin - June	£287.35
Bank Charges April-June	£18.00
Total Expenditure:	£1065.44
Total to be ratified:	£502.22
Total expenditure	£1065.44
Balance at 30/06/2022	£10016.54

RESOLVED unanimously to approve the bank reconciliation statement for May & June 2022. **PROPOSED** Cllr Mitchell **SECONDED** Cllr Mathieson.

To ratify payments of accounts, salary & payments already made.

Payment Ratifications May & June 2022:	
Clerk Wage & Admin June	£287.35
Glendale Countryside Grass Cutting	£196.87
Bank Charges April-June	£18.00
Total to be ratified:	£502.22

RESOLVED unanimously to ratify payments of accounts, salary & payments already made. **PROPOSED** Cllr Mitchell, **SECONDED** Cllr Mathieson.

Responsible Financial Officer's Report		12/07/2022	12/07/2022 SWALLOW PARISH COUNCIL					
			Bank		Financial Ti	ransactions since the	last Parish Council Meeting or	n 10th May 2022
Balance at Last Report			£10,857.21					
Plus Income			£224.77	·	Note: there are no fu	inds held in a separate F	Reserve Account	
Less Expenditure May & June			£1,065.44	Ī				
Balance at update			£10,016.54	Ī				
·								
Parish Cour	eil Dalance		£10,016.54					
Income	LII Dalarice		£10,016.54	1	Expenditure	T		
Income					Approved payments			
Inc Ref Number	Date	Detail	Bank	-	Approved payments Minute Number	Date	Detail	Death
Inc Ret Number					Minute Number			Bank
	10/05/2022	HMKC	£224.77				Glendale Countryside	£196.87
		-	-				Sutton Estates (Rent Playpark) Cassells IA	£1.00
						09/05/2022	Clerk's Wage & Admin (May)	£78.00
				-		25/05/2022	Cierk's wage & Admin (May)	£287.35
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		Total Income	£224.77	1			Total expenditure	£563.22
I can confirm that the balance above reconciles wi	th the bank account				Invoices re	eceived(to date) & paymen	ts to be ratified at Meeting	
							Detail	
							Glendale Countryside - Grass Cutting	£196.87
J A Sparks - RFO July 2022							Clerk's Wages & Admin (June)	£287.35
						* 20/06/2022	Bank Charges	£18.00
						^		
						^		
Countersigned by Cllr								
							*Total to be ratified & already paid	£502.22
							^Total to be ratified & to be paid	
							Expenditure May & June	£1,065.44

RESOLVED unanimously to ratify payments to:

- Glendale Countryside £196.87
- Clerk's Wage- June -£287.35
- Glendale Countryside £98.43 To be paid after the meeting

PROPOSED Cllr Mitchell SECONDED Cllr Mathieson

- To approve quote for cutting of lime trees by playpark. RESOLVED unanimously
 to approve quote from Supplier A (Alexander Hubbard Ground Maintenance
 Specialist). Clerk to advise Sutton Estate and arrange for invoice to be sent to Estate
 for payment. (ACTION Clerk) PROPOSED Cllr Thompson SECONDED Cllr Mitchell.
- To approve purchase of 2 x picture frames and black ribbon up to the value of £50 by the Clerk and approve reimbursement of cost. RESOLVED unanimously.
 PROPOSED Cllr Mitchell SECONDED Cllr Mathieson.
- To approve the amended Asset Register as LCC confirmed they own the bus shelters on the A46. RESOLVED unanimously. PROPOSED Cllr Mitchell SECONDED Cllr Mathieson. Clerk to contact insurers (ACTION Clerk)
- To approve reimbursement of £120 to Cllr Thompson to replace his mole traps. RESOLVED unanimously to reimburse Cllr Thompson for the sum of £120 PROPOSED Cllr Mitchell SECONDED Cllr Mathieson.
 - Council confirmed Cllr Thompson left the meeting when the vote took place and Cllr Mitchell used his casting vote.

28-22 Code of Conduct. To approve the revised Member's Code of Conduct and for Members to sign the new declarations. **RESOLVED** unanimously. **PROPOSED** Cllr Mitchell **SECONDED** Cllr Mathieson.

29-22 Planning matters. To receive an update on any other planning matters received since the last meeting and agree any comments to be made.

Planning Application 145149 - for proposed rear extension to form sunroom and alterations including new windows formed in rear elevation at The Old Coach House Rothwell Road Cuxwold Market Rasen LN7 6DA

Council had no objections to make. **RESOLVED** unanimously. **PROPOSED** Cllr Mitchell, **SECONDED** Cllr Mathieson (**ACTION** – CLERK)

30-22 Playpark. To confirm what maintenance work the National Lottery Grant of £500 is to be spent on. **RESOLVED** unanimously to wait for the annual safety report from ROSPA and then use the funds to undertake any remedial action required. **PROPOSED** Cllr Thompson, **SECONDED** Cllr Mitchell.

31-22 Village Hall – To receive an update from the Village Hall Committee. Cllr Wilson had provided an update that had been circulated earlier.

- Village Hall finances are okay and a summary was provided at the AGM.
- Jubilee Celebrations went well. Everything was provided free by the Village Hall but as donations were received from outsiders overall the hall ended up only £2 down on the day.
- The live show proved to be very popular and was well attended.
- Much interest has been shown in future events which will be shared with the parish clerk for inclusion on the parish website.

32-22 Village Tenancy Issue – Update on tenancy issue and agree any further steps required that are within the power of the Parish Council. **RESOLVED** unanimously to take no further action **PROPOSED** Cllr Mitchell, **SECONDED** Cllr Thompson.

33-22 Future agenda items. To consider any further items for inclusion in the agenda for the September meeting. No items con sidered.

34-22 Confirm date of next parish council meeting as Tuesday 13th September 2022. Date confirmed.

Signed Chairman	Date
Meeting closed 8.20pm	
Next Meeting 13th Septembe	er 2022 at 7.30pm at Swallow Village Hall unless otherwise
stated.	

These notes are draft until adopted as Minutes at the next meeting.