

**SWALLOW PARISH COUNCIL INCORPORATING THE VILLAGES OF SWALLOW  
AND CUXWOLD**

**Minutes of Swallow Parish Council Meeting held  
On 12<sup>th</sup> July 2022**

**Present:** Cllr B Mitchell, Cllr Thompson, Cllr Mathieson

**Absent:** Cllr J Wilson, Cllr G Hunt, Cllr C Turner, Cllr T Wallace, CCllr Smith, DCllr Regis,  
Mrs J A Sparks (Clerk/RFO)

**No members of the public in attendance and no questions were passed to the Clerk for inclusion at the meeting.**

**The meeting commenced at 7.38pm**

**19-22 Apologies, welcomes and attendance, including accepting apologies and the reason for absence where given.**

Apologies from CCllr Smith and DCllr Regis noted  
Apologies from Cllr Wilson & Cllr Wallace accepted

**20-22 To receive declarations of interest under the Localism Act 2011** – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.

Cllr Thompson – item 22-27-mole traps.

**21-22 To receive and consider any dispensation requests** on agenda items and decide whether they are to be granted.

None received.

**22-22 To approve as a correct record the notes of the meeting held on 10<sup>th</sup> May and to authorise the Chair to sign the official minutes.**

**RESOLVED** unanimously to accept the notes as a true record. **PROPOSED** Cllr Mitchell  
**SECONDED** Cllr Thompson

**23-22 To receive and consider a report from LCC & WLDC Councillors.**

No reports received.

**24-22 To receive and consider a report from the Police.**

Newsletters received and circulated and placed on website.

**25-22 To receive a report from the Chair.**

- The Queen's Jubilee was a great success. Cllr Thompson designed, assembled, and installed a beacon on the village green. There was an excellent turnout of villagers to watch its lighting, and the whole event was thoroughly enjoyable.
- Following a walkabout within the village with CCllr Tom Smith the following issues were identified.
  - i) A pothole in Cuxwold Rd near the playpark was observed, reported to LCC, and has now been fixed.

- ii) The drainage issue outside 'The Forge' Cuxwold Rd was highlighted and following CCllr Smith's intervention LCC has come up with a plan to tackle the issue.
  - iii) The fallen 'Give Way' sign has been repaired by LCC, again following CCllr Smith's intervention.
  - iv) Some drains in Caistor Rd looked like they could collapse, CCllr Smith has taken the matter up with LCC.
  - v) An overgrown hedge on the pub-side was reported to LCC. They issued an enforcement notice to the farmer, but, as of today, the hedge does not appear to have been cut back.
  - vi) CCllr Smith noted that the footpath along Caistor and Grimsby Roads were uneven and needed re-surfacing. He has spoken to LCC about this.
- Cllr Thompson has sprayed the vegetation next to the Caistor and Grimsby Rd footpaths to keep the growth down, and this has successfully helped keep the path clear of overgrown vegetation.
  - A resident of Caistor Rd, requested that some yellow 30mph signs be erected on that Road. 24 hours later, Cllr Hunt moved some of the village 30 mph signs to Caistor Rd and spoke to the resident about it, who was very pleased.
  - A resident complained that the dog poo bin on Beelsby Rd was overgrown with vegetation, so Cllr Mitchell went and cut back the vegetation to an acceptable level.
  - A villager had almost been knocked down by a vehicle turning from Cuxwold Rd into Beelsby Rd. The problem was a car parked on the corner obscuring visibility to both pedestrian and vehicle owner. A polite request to the vehicle's owner will be sent to ask him to park in the Road opposite, rather than on the pavement blocking visibility.
  - Following a discussion with Cllr Thompson LCC have unblocked a drain in Limber Road. This may have contributed to the flooding in Cuxwold Road and maybe the corrective action LCC planned to take to address the subsidence issue on Limber Road.

Report noted

**26-22 To receive and consider a report from the Clerk/RFO to the Council on any outstanding matters and correspondence received since the last meeting.**

Report previously circulated.

**1. Update on ongoing matters.**

- WLDC contacted regarding siting of bins on A46.
- Tree surgeons contacted regarding cutting of the lime trees.
- Letter sent to Earl Yarborough regarding tenancy issue.
- Confirmation received that LCC are responsible for the bus shelters on the A46.

**2. Correspondence.**

- All correspondence received actioned and circulated to councillors and uploaded to the parish website as appropriate.

**3. For Information/Already Actioned:**

- VAT refund of £224.77 paid.
- WLDC contacted regarding possible cost of 2023 election for budget purposes.
- Certificate of Exemption sent to external auditors.
- Swallow village sign finally reinstated.
- LCC advised that work is planned to correct the possible subsidence on Limber Road.

- Notification received that the annual play park inspection will take place in August 2022.
- Notification received from Tape2Tape that the annual Gruesome Twosome race will not take place this October.

Report noted.

### 27-22 Financial matters May & June 2022

- To approve the bank reconciliation statement for May & June 2022

Bank reconciliation for May & June 2022 at June 30 <sup>th</sup>	
Balance at 01/05/22	£10857.21
Income:	
Tax Refund	£224.77
Expenditure:	
Glendale Countryside Grass cutting	£196.87
Cassells IA	£78.00
Sutton Estate Play Park rent	£1.00
Clerk Wages & Admin - May	£287.35
Glendale Countryside Grass Cutting	£196.87
Clerk Wages & Admin - June	£287.35
Bank Charges April-June	£18.00
Total Expenditure:	£1065.44
Total to be ratified:	£502.22
Total expenditure	£1065.44
Balance at 30/06/2022	<b>£10016.54</b>

**RESOLVED** unanimously to approve the bank reconciliation statement for May & June 2022.  
**PROPOSED** Cllr Mitchell **SECONDED** Cllr Mathieson.

To ratify payments of accounts, salary & payments already made.

Payment Ratifications May & June 2022:	
Clerk Wage & Admin June	£287.35
Glendale Countryside Grass Cutting	£196.87
Bank Charges April-June	£18.00
Total to be ratified:	£502.22

**RESOLVED** unanimously to ratify payments of accounts, salary & payments already made.  
**PROPOSED** Cllr Mitchell, **SECONDED** Cllr Mathieson.



Planning Application 145149 - for proposed rear extension to form sunroom and alterations including new windows formed in rear elevation at The Old Coach House Rothwell Road Cuxwold Market Rasen LN7 6DA

Council had no objections to make. **RESOLVED** unanimously. **PROPOSED** Cllr Mitchell, **SECONDED** Cllr Mathieson (**ACTION – CLERK**)

**30-22 Playpark.** To confirm what maintenance work the National Lottery Grant of £500 is to be spent on. **RESOLVED** unanimously to wait for the annual safety report from ROSPA and then use the funds to undertake any remedial action required. **PROPOSED** Cllr Thompson, **SECONDED** Cllr Mitchell.

**31-22 Village Hall** – To receive an update from the Village Hall Committee. Cllr Wilson had provided an update that had been circulated earlier.

- Village Hall finances are okay and a summary was provided at the AGM.
- Jubilee Celebrations went well. Everything was provided free by the Village Hall but as donations were received from outsiders overall the hall ended up only £2 down on the day.
- The live show proved to be very popular and was well attended.
- Much interest has been shown in future events which will be shared with the parish clerk for inclusion on the parish website.

**32-22 Village Tenancy Issue** – Update on tenancy issue and agree any further steps required that are within the power of the Parish Council. **RESOLVED** unanimously to take no further action **PROPOSED** Cllr Mitchell, **SECONDED** Cllr Thompson.

**33-22 Future agenda items.** To consider any further items for inclusion in the agenda for the September meeting.  
No items considered.

**34-22 Confirm date of next parish council meeting as Tuesday 13<sup>th</sup> September 2022.**  
Date confirmed.

Signed Chairman ..... Date.....

Meeting closed 8.20pm

Next Meeting 13<sup>th</sup> September 2022 at 7.30pm at Swallow Village Hall unless otherwise stated.

These notes are draft until adopted as Minutes at the next meeting.