

**SWALLOW PARISH COUNCIL INCORPORATING THE VILLAGES OF SWALLOW  
AND CUXWOLD**

**Minutes of Swallow Parish Council Meeting held  
On 13<sup>th</sup> September 2022**

**Present:** Cllr Thompson, Cllr Mathieson, Cllr G Hunt, Cllr T Wallace, Cllr J Wilson, Cllr C Turner  
CCllr Smith, DCllr Regis

**Absent:** Cllr B Mitchell  
Mrs J A Sparks Clerk/RFO

**No members of the public in attendance and no questions were passed to the Clerk for inclusion at the meeting.**

**The meeting commenced at pm**

**35-22 Apologies, welcomes and attendance, including accepting apologies and the reason for absence where given.**

Apologies from CCllr Smith and DCllr Regis noted  
Apologies from Cllr Mitchell accepted

**36-22 To receive declarations of interest under the Localism Act 2011** – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.

**37-22 To receive and consider any dispensation requests** on agenda items and decide whether they are to be granted.  
None received.

**38-22 To approve as a correct record the notes of the meeting held on 12<sup>th</sup> July and to authorise the Chair to sign the official minutes.**

**RESOLVED** unanimously to accept the notes as a true record. **PROPOSED** Cllr  
**SECONDED** Cllr

**39-22 To receive and consider a report from LCC & WLDC Councillors.**  
No reports received.

**40-22 To receive and consider a report from the Police.**  
Newsletters received and circulated and placed on website.

**41-22 To receive a report from the Chair.**

Report noted

**42-22 To receive and consider a report from the Clerk/RFO to the Council on any outstanding matters and correspondence received since the last meeting.**

Report previously circulated.

**1. Update on ongoing matters.**

- Letter sent to resident regarding parking.
- Lime trees finally cut on 15<sup>th</sup> August but not according to consent order.
- Insurers have advised that given the short period of time before the next renewal date there is little value in reducing the current Street Furniture sum insured to reflect the chance on the Asset Register. However, a pre-renewal questionnaire is due to be sent soon on which any changes required for the 2022/23 period of cover can be advised on.

**2. Correspondence.**

- All correspondence received actioned and circulated to councillors and uploaded to the parish website as appropriate.
- Letter sent to a resident regarding parking on the corner of Beelsby Road.

**3. For Information/Already Actioned:**

- Notification received that the annual play park inspection will take place in August 2022.
- Cllr Thompson advised on the London-Edinburgh-London bike race passing through the parish. Notice put on website and on the noticeboard to advise residents.

Report noted.

**43-22 To pass a resolution to sign up to the civility and respect pledge.**

**RESOLVED** unanimously to sign up to the civility and respect pledge. **PROPOSED** Cllr **SECONDED** Cllr

**44-22 Financial matters July & August 2022**

- To approve the bank reconciliation statement for July & August 2022

Bank reconciliation for July & August 2022 at August 30<sup>th</sup>

Balance at 01/07/22	£10016.54
Income:	0.00
Expenditure:	
Glendale Countryside Grass cutting	£98.43
Reimb Cllr Thompson (mole Traps)	£120.00
Clerks Wages & Admin July	£287.35
Clerk Wages & Admin - Aug	£287.35
Glendale Countryside Grass Cutting	£98.43
Total Expenditure:	£891.56
Total to be ratified:	£673.13
Total expenditure	£891.56
Balance at 30/08/2022	<b>£9124.98</b>



**45-22 Planning matters.** To receive an update on any other planning matters received since the last meeting and agree any comments to be made.

**46-22** To approve any further action required to be taken with the lime trees.

**47-22 Village Hall** – To receive an update from the Village Hall Committee.

**48-22 Future agenda items.** To consider any further items for inclusion in the agenda for the September meeting.  
No items considered.

**49-22 TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IN RELATION TO THE FOLLOWING MATTER:**

- To receive the resignation of the current Clerk and to discuss and approve the advert for a replacement.

**50-22 Confirm date of next parish council meeting as Tuesday 8<sup>th</sup> November 2022.**  
Date confirmed.

Signed Chairman ..... Date.....

Meeting closed at pm  
Next Meeting on 8<sup>th</sup> November 2022 at 7.30pm at Swallow Village Hall unless otherwise stated.

These notes are draft until adopted as Minutes at the next meeting.