

**SWALLOW PARISH COUNCIL INCORPORATING THE VILLAGES OF SWALLOW  
AND CUXWOLD**

**Minutes of the Annual Parish Meeting  
On 10<sup>th</sup> May 2022**

**Present:** Cllr B Mitchell, Cllr J Wilson, Cllr A Mathieson.  
Mrs J A Sparks – Clerk/RFO.

**Absent:** Cllr R Thompson

One parishioner who was to be co-opted at Ordinary meeting present.

**01. To approve as a correct record the notes of the Annual Parish meeting held on 4th May 2021 and to authorise the Chair to sign as a true record. RESOLVED** unanimously to accept the minutes as a true record and authorize the Chair to sign them.  
**PROPOSED** Cllr Wilson, **SECONDED** Cllr Mathieson.

**02 Chairman's report**

Welcome to everybody!

- Following a ROSPA safety report on the parish playpark, a number of faults have been repaired to make the playpark safe. A 'No dogs' sign was added at the exit gate as people had been bringing dogs into the park. Cllrs Hunt, Wilson, Mitchell, with the help of Richard Barnes had cut the hedgerow surrounding the park to a sensible height, and Cllr Wilson had burnt the debris in his garden.
- WLDC had refurbished the bus stops on the A46 and they now look very smart! SWPC are now looking for similar bins to be placed in the layby's.
- Caistor Lions paid for a Perspex window in Swallow village bus stop, it has been installed and the bus stop painted
- Cllrs Hunt and Mitchell had helped organise and assisted with cutting back the foliage in the Church cemetery, to make the site more respectable. A local resident kindly removed the debris and burnt it in his farm.
- LCC were asked to cut back the foliage on the path leading from 'The Rectory' alongside the A46 to the gate which leads to a public footpath. Unfortunately they have cut the wrong area and we have now asked that the right area be cut.
- LCC had been asked to install signs saying 'Slow - children playing' in Chapel Lane, given the increase in children living there, but this had been rejected by LCC. After almost 2 years we are still waiting for LCC to replace the missing sign saying 'Swallow Village' on Cuxwold Rd. A 'Give way' sign opposite the Church on Caistor Rd had fallen down, and LCC have agreed to replace it.
- A number of Lime trees on the Cuxwold Rd next to the play park need pruning to stop them knocking hay off passing lorries, which then clogs drains. Relevant authority from LCC and Suttons Estates has been obtained and we are close to actually having the work done.
- The drains on Cuxwold Rd have been investigated by LCC in an effort to stop the frequent flooding of that area in heavy rainfall. LCC have had the drains emptied by sucking out the debris in the usual manner, but at this time SWPC has not received agreement from LCC to replace and/or widen the pipes which take water away.
- Fly-tipping continues to be a problem throughout the Parish, and I can only urge everyone to be vigilant and report any fly-tipped material to LCC via the 'report' a fault website.
- A beacon will be installed and lit (courtesy Cllr Thompson) on the village green at 9.45pm in celebration of the Queen's Jubilee.

- SWPC have learnt of the recent eviction notices served on a number of Lord Yarborough's tenants, and this is an agenda item to be discussed at the Council meeting that follows.

Report accepted.

### **3. Responsible Financial Officer's report**

Income & expenditure sheet attached.

- Sum B/F from 2020-2021 was £4771.15 including a sum of £6 held by the internal auditor, Cassells, from an incorrect cheque from 2020.
- Total income was £6986.95 from a precept of £6510, a VAT refund of £376.95 and a donation of £100 from Tape2Tape following the Gruesome Twosome race.
- Total expenditure for 2020-2021 was £7723.54, a slight increase on the previous year as a result of payments to the Clerk following additional hours required. The Clerk/RFO's hours have now been increased and the need for overtime removed. This has though resulted in a slightly lower c/f figure for 2022-23 of £4028.56.
- Following a query from the internal auditor last year regarding whether a £100 donation received as part of the precept from WLDC was in fact a grant clarification has been received from WLDC and they have confirmed the sum is a donation. Internal audit has been completed and no areas of concern have been identified.

Report accepted.

### **4. Open meeting**

- One parishioner in attendance as to be co-opted at Ordinary meeting.

Meeting closed at 7.23pm