

SWALLOW PARISH COUNCIL

INCORPORATING THE VILLAGES OF SWALLOW & CUXWOLD

Tel: 01777 704186

Email: swallowparishcouncil@gmail.com

Dear Member

You are hereby summoned to the Full Council meeting of Swallow Parish Council which will take place at Swallow Village Hall on Monday 14th November 2022 at 7.30pm at which the under mentioned business will be transacted. There will be a 15-minute public forum prior to the start of the meeting at **7.15pm** where members of the public may address the Council and your attendance is also required during this period

Date: 6th November 2022

Signed: Chris Hollands- Clerk/RFO

AGENDA

1. Apologies for Absence. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
2. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.
3. To receive and consider any dispensation requests on agenda items and decide whether they are to be granted.
4. To approve as an accurate record the notes of the meeting held on 5th October and to authorise the Chair to sign the official minutes.
5. To receive and consider a report from LCC & WLDC Councillors.
6. To receive and consider a report from the Police.
7. To receive a report from the Chair.
8. To receive and consider a report from the Clerk to the Council on any outstanding matters and correspondence received since the meeting of 5th October 2022.
9. To pass a resolution to endorse the spending of £350 to finish cutting the lime trees.
10. To pass a resolution to endorse the renewal of the insurance on the village hall for one year.
11. Financial matters:
 - To approve the bank reconciliation statement for September & October.
 - To approve payment of £135 to J Sparks as back dated pay claim.
 - To approve a quotation from Glendale for Grass Cutting in 2023.
 - To ratify payments of accounts, salary, & payments already made.
12. Planning matters. To consider any planning applications received and decide any comments that the Council wishes to make.
13. To approve a budget for 2023/4.
14. Village Hall – To receive an update from the Village Hall Committee.
15. Future agenda items- to consider any further items for inclusion in the agenda for the January meeting.

TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IN RELATION TO THE FOLLOWING MATTER:

- To approve the employment of Chris Hollands as the Parish Council Clerk/RFO
 - To accept NALC recommendations on pay and increase the Clerks Salary by £1 per hour as per contract.
16. **Confirm date of next parish council meeting as 10th January 2023.**

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