

SWALLOW PARISH COUNCIL

INCORPORATING THE VILLAGES OF SWALLOW & CUXWOLD

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Dear Member

You are hereby summoned to the Full Council meeting of Swallow Parish Council which will take place at Swallow Village Hall on **Tuesday 13th September 2022 at 7.30pm** at which the under mentioned business will be transacted. There will be a 15-minute public forum prior to the start of the meeting at **7.15pm** where members of the public may address the Council and your attendance is also required during this period

Date: 6th September 2022
signed)

Signed: J A Sparks (Clerk/RFO to the Council) (Original

AGENDA

1. **Apologies for Absence.** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
2. **To receive declarations of interest under the Localism Act 2011** – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.
3. **To receive and consider any dispensation requests** on agenda items and decide whether they are to be granted.
4. **To approve as an accurate record the notes of the meeting held on 12th July** and to authorise the Chair to sign the official minutes.
5. **To receive and consider a report from LCC & WLDC Councillors.**
6. **To receive and consider a report from the Police.**
7. **To receive a report from the Chair.**
8. **To receive and consider a report from the Clerk to the Council** on any outstanding matters and correspondence received since the meeting of 12th July 2022.
9. **To pass a resolution to sign up to the civility and respect pledge.**
10. **To approve the GDPR documents.**
11. **Financial matters:**
 - To approve the bank reconciliation statement for July & August 2022.
 - To ratify payments of accounts, salary, & payments already made.
 - To approve the payment of £134.40 to Rospa Play Safety for the annual play park inspection.
 - To receive the recommendation with regard to the external auditor for the period 2023-2028.
 - To agree any amendments to the proposed insurance renewal documents.
12. **Planning matters.** To consider any planning applications received and decide any comments that the Council wishes to make.
13. **To approve any further action required to be taken with the lime trees.**
14. **Village Hall** – To receive an update from the Village Hall Committee.
15. **Future agenda items-** to consider any further items for inclusion in the agenda for the November meeting.

TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IN RELATION TO THE FOLLOWING MATTER:

- To receive the resignation of the current Clerk and to discuss and approve the advert for a replacement.

16. Confirm date of next parish council meeting as 8th November 2022