

SWALLOW PARISH COUNCIL

INCORPORATING THE VILLAGES OF SWALLOW & CUXWOLD

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Dear Member

You are hereby summoned to the Full Council meeting of Swallow Parish Council which will take place at Swallow Village Hall on **Tuesday 12th July 2022 at 7.30pm** at which the under mentioned business will be transacted. There will be a 15-minute public forum prior to the start of the meeting at **7.15pm** where members of the public may address the Council and your attendance is also required during this period

Date: 5th July 2022

Signed: J A Sparks (Clerk/RFO to the Council) (Original signed)

AGENDA

1. **Apologies for Absence.** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
2. **To receive declarations of interest under the Localism Act 2011** – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.
3. **To receive and consider any dispensation requests** on agenda items and decide whether they are to be granted.
4. **To approve as an accurate record the notes of the meeting held on 10th May** and to authorise the Chair to sign the official minutes.
5. **To receive and consider a report from LCC & WLDC Councillors.**
6. **To receive and consider a report from the Police.**
7. **To receive a report from the Chair.**
8. **To receive and consider a report from the Clerk to the Council** on any outstanding matters and correspondence received since the meeting of 10th May 2022.
9. **Financial matters:**
 - To approve the bank reconciliation statement for May & June 2022.
 - To ratify payments of accounts, salary, & payments already made.
 - To approve quote for cutting of lime trees by playpark (Planning consent -144559).
 - To approve purchase of 2 x picture frames and black ribbon up to the value of £50 by the Clerk and approve reimbursement of cost.
 - To approve the amended Asset Register.
 - To approve the reimbursement of up to £150 to Cllr Thompson for the loss of his mole traps.
10. **Code of Conduct:** To approve the revised Member's Code of Conduct and for Members to sign the new declarations.
11. **Planning matters.** To consider any planning applications received and decide any comments that the Council wishes to make.
12. **Playpark.** To confirm what maintenance work the National Lottery Grant of £500 is to be spent on.

13. **Village Hall** – To receive an update from the Village Hall Committee.
14. **Village Tenancy issue.** Update on tenancy issue and agree any further steps required that are within the power of the Parish Council.
15. **Future agenda items-** to consider any further items for inclusion in the agenda for the September meeting.
16. **Confirm date of next parish council meeting as 13th September 2021.**