

SWALLOW PARISH COUNCIL

INCORPORATING THE VILLAGES OF SWALLOW & CUXWOLD

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Dear Councillor

You are hereby advised of the Full Council meeting of Swallow Parish Council which will take place at Swallow Village Hall on **Tuesday 10th May 2022** at **7.30pm** at which the under mentioned business will be transacted.

Please be aware that as the Annual Parish meeting is to be held directly before this meeting there will not be a public forum.

Date: 3 May 2022

Signed: J A Sparks (Clerk/RFO to the Council) (Original signed)

AGENDA

1. **Election of Chair.** To elect the Chair of the Council for the forthcoming year 2022-2023. To receive the Chair's Declaration of Acceptance of Office.
2. **Election of Vice-Chair.** To elect the Vice-Chair of the Council for the forthcoming year 2022-2023. To receive the Vice-Chair's Declaration of Acceptance of Office.
3. **Apologies for Absence.** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
4. **To receive declarations of interest under the Localism Act 2011** – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.
5. **To receive and consider any dispensation requests** on agenda items and decide whether they are to be granted.
6. **To approve as an accurate record the notes of the meeting held on 8th March** and to authorise the Chair to sign the official minutes.
7. **To receive and consider a report from LCC & WLDC Councillors.**
8. **To receive and consider a report from the Police.**
9. **To receive a report from the Chair.**
10. **To receive and consider a report from the Clerk to the Council** on any outstanding matters and correspondence received since the meeting of 8th March 2021.
11. **Bins A46.** To resolve to request WLDC site bins in the laybys on the A46 near Swallow.
12. **Financial matters:**
 - To approve the bank reconciliation statement for March & April 2022.
 - To ratify payments of accounts, salary, & payments already made.
 - To approve Asset Register as of 31st March 2022.
 - To consider purchasing a Belinda Bollard for Swallow if a grant is available.
 - To approve payment of rent to Sutton Estate.

To ensure compliance with external audit requirements

- To consider the Accounting Statements by the members meeting as a whole;
- To approve the Accounting Statements by resolution, and

- To ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which approval is given.
13. **Planning matters.** To consider any planning applications received and decide any comments that the Council wishes to make.
 14. **The Queen's Platinum Jubilee – Beacon lighting.** To confirm final arrangements for The Queen's Platinum Jubilee Beacon Lighting.
 15. **Village Hall** – To receive an update from the Village Hall Committee.
 16. **Village Tenancy issue.** Consider sending a letter to the Yarborough Estate over the tenancy issue within Swallow.
 17. **Future agenda items-** to consider any further items for inclusion in the agenda for the July meeting.
 18. **Confirm date of next parish council meeting as 12th July 2022.**