

SWALLOW PARISH COUNCIL

INCORPORATING THE VILLAGES OF SWALLOW & CUXWOLD

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Dear Councillor

You are hereby advised of the Full Council meeting of Swallow Parish Council which will take place at Swallow Village Hall on **Tuesday 8th March 2022 at 7.30pm** at which the under mentioned business will be transacted. There will be a 15-minute public forum prior to the start of the meeting at **7.15pm** where members of the public may address the Council and your attendance is also required during this period

Date: 1st March 2022

Signed: J A Sparks (Clerk/RFO to the Council) (Original signed)

AGENDA

1. **Apologies for Absence.** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
2. **To receive declarations of interest under the Localism Act 2011** – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.
3. **To receive and consider any dispensation requests** on agenda items and decide whether they are to be granted.
4. **To approve as an accurate record the notes of the meeting held on 11th January** and to authorise the Chair to sign the official minutes.
5. **To receive and consider a report from LCC & WLDC Councillors.**
6. **To receive a report from the Chair.**
7. **Speed limit within Swallow.** Resolve to discuss with Highways the possibility of introducing a 20mph speed limit within Swallow.
8. **Highways.** Resolve to request Highways to replace the snapped 'Give Way' sign on Caistor Road before junction with the church and for new 30mph signs to be considered down Caistor Road to aid safety.
9. **To receive and consider a report from the Clerk to the Council** on any outstanding matters and correspondence received since the meeting of 11th January 2022.
10. **To agree the dates of Parish Council meetings for 2022-2023.** Dates proposed are the second Tuesday bi-monthly: 10th May (to include Annual Parish meeting), 12th July, 13th September, 8th November, 10th January, 14th March.
11. **Financial matters:**
 - To consider payment for LALC training scheme for 2022/2023.
 - To approve payment for LALC membership for 2022/2023.
 - To approve the bank reconciliation statement for January & February 2022.
 - To ratify payments of accounts, salary, & payments already made.
 - To approve grass cutting quotation.
 - To approve antivirus package payment for 2022/2023.

- To consider and approve Councillor attendance if required on play inspections course in 2022.
- To consider whether to apply for a grant to help support the play park.
- To approve donation amount to Village Hall.
- To consider any changes that Council wish to make to annual insurance policy.

12. **Annual policy review.** To review and approve the following policies:

- Standing Orders
- Financial Policy
- Complaints Procedure & Handling Method
- Vexation & Complaints Policy
- Grievance Policy
- Discipline Policy

13. **Planning matters.** To consider any planning applications received and decide any comments that the Council wishes to make.

14. **Village Hall** – To receive an update from the Village Hall Committee.

15. **Future agenda items-** to consider any further items for inclusion in the agenda for the May meeting.

16. **Confirm date of next parish council meeting and Annual Parish meeting as 10th May 2022.**