

SWALLOW PARISH COUNCIL

INCORPORATING THE VILLAGES OF SWALLOW & CUXWOLD

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Dear Councillor

You are hereby advised of the Full Council meeting of Swallow Parish Council which will take place at Swallow Village Hall on **Tuesday 9th November 2021** at **7.30pm** at which the under mentioned business will be transacted. There will be a 15-minute public forum prior to the start of the meeting at **7.15pm** where members of the public may address the Council and your attendance is also required during this period

Date: 1 November 2021

Signed: J A Sparks (Clerk/RFO to the Council)

AGENDA

1. **Apologies for Absence.** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
2. **To receive declarations of interest under the Localism Act 2011** – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.
3. **To receive and consider any dispensation requests** on agenda items and decide whether they are to be granted.
4. **To approve as an accurate record the notes of the meeting held on 14th September** and to authorise the Chair to sign the official minutes.
5. **To receive and consider a report from LCC & WLDC Councillors.**
6. **To receive and consider a report from the Police.**
7. **To receive a report from the Chair.**
8. **To receive and consider a report from the Clerk to the Council** on any outstanding matters and correspondence received since the meeting of 14th July 2021.
9. **Bins for A46.** To consider and resolve type of bin required for placing on A46.
10. **Financial matters:**
 - To review spending 2021-2022 & set budget & precept estimate 2022-2023.
 - To approve the bank reconciliation statement for September & October 2021.
 - To ratify payments of accounts, salary, & payments already made.
 - In accordance with Minute 116-20 to consider donation requests in November, Council to resolve whether to make a donation to LIVES.
11. **Remembrance Service.** To approve wreath layer at Remembrance Service.
12. **The Queen's Platinum Jubilee Beacon lighting event 2nd June 2022.** To consider:
 - Whether to participate in The Queen's Platinum Jubilee Beacon Lighting Event.
 - Whether to purchase the gas beacon or construct one.
 - Consider the siting of beacon.
13. **Planning matters.** To consider any planning applications received and decide any comments that the Council wishes to make.
 - None received

14. **Village Hall** – To receive an update from the Village Hall Committee.
15. **AOB** – to discuss any further business and agree any further items for inclusion in the agenda for the January meeting.
16. **Confirm date of next parish council meeting as 11th January 2022.**