

# SWALLOW PARISH COUNCIL

INCORPORATING THE VILLAGES OF SWALLOW & CUXWOLD

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Dear Councillor

You are hereby advised of the Full Council meeting of Swallow Parish Council which will take place at Swallow Village Hall on **Tuesday 14<sup>th</sup> September 2021 at 7.30pm** at which the under mentioned business will be transacted. There will be a 15-minute public forum prior to the start of the meeting at **7.15pm** where members of the public may address the Council and your attendance is also required during this period

Date: 6<sup>th</sup> September 2021

Signed: J A Sparks (Clerk/RFO to the Council)

## AGENDA

1. **Apologies for Absence.** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
2. **To receive declarations of interest under the Localism Act 2011** – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.
3. **To receive and consider any dispensation requests** on agenda items and decide whether they are to be granted.
4. **To consider and approve application for new councillor to be co-opted.**
5. **To approve as an accurate record the notes of the meeting held on 13<sup>th</sup> July** and to authorise the Chair to sign the official minutes.
6. **To receive and consider a report from LCC & WLDC Councillors.**
7. **To receive and consider a report from the Police.**
8. **To receive a report from the Chair.**
9. **Approve training course through LALC for new councillor.** To resolve to approve a training course for new councillor through LALC.
10. **To receive and consider a report from the Clerk to the Council** on any outstanding matters and correspondence received since the meeting of 13<sup>th</sup> July 2021.
11. **ROSPA Safety Inspection Report** – To receive and consider report and resolve what remedial action to be taken.
  - Approve reimbursement for sums not exceeding a total of £50 to Cllr Wilson for purchases made to undertake remedial work.
12. **Financial matters:**
  - To approve the bank reconciliation statement for July & August 2021.
  - To ratify payments of accounts, salary, & payments already made.
  - To consider changing the Internal Auditor to the one provided by LALC.
13. **Planning matters.** To consider any planning applications received and decide any comments that the Council wishes to make.
  - 143580 – Ingham House, Chapel Lane, Swallow, LN7 6DE
14. **Village Hall** – To receive an update from the Village Hall Committee.

15. **AOB** – to discuss any further business and agree any further items for inclusion in the agenda for the November meeting.

16. **Confirm date of next parish council meeting as 9<sup>th</sup> November 2021.**